Florida “Excellence in Technology” Awards

Project Nomination Form

***Use this form to nominate a single project within state or local government; the project must be IT-related with a completion date between January 1, 2015 – December 31, 2016. Nominations may be 2-7 pages in length using the format below. Agencies may submit multiple projects, but each must be submitted using a separate project nomination form. All nominations must be emailed in PDF format to*** [***awards@ast.myflorida.com***](mailto:awards@ast.myflorida.com) ***no later than March 17, 2017. (*See *Overview and Instructions* document for additional instructions.*)***

Project Title:

Agency:

Agency Contact:

Project Initiation Date:

Project Completion Date:

Project Type(s):

*<Please check* ***ALL*** *that apply. Selection(s) will have no impact on likelihood of winning.>*

* Cross-Boundary Collaboration
* Cybersecurity
* Government-to-Business
* Government-to-Citizen
* Emerging & Innovative Technologies
* Improving Governmental Operations
* Open Government
* Data Analytics/Intelligence

# Project Goals and Objectives:

< **Consider including** information such as: purpose of the initiative; what makes it visionary and transformational; how it aligns with the goals and priorities of your agency; how it assists citizens, agency customers, and government officials in efficiently executing tasks and duties; how it represents innovative use of technology; and how it serves as a model to other agencies or units of government.>

# Project Description:

# < **Consider including** information such as: details of the project itself, scope of the initiative, and stakeholder involvement; alternatives considered and the approach taken; resources/costs (people, time, dollars); how the project was managed; how major risks and issues were mitigated; the specific technology used for the successful implementation; how security and accessibility were addressed; and how user education, awareness and adoption were achieved.>

# Benefits Realization:

< Explain the benefits of the project and the value that it brought to the State of Florida, the implementing agency, other governmental agencies, or other external stakeholders. Provide metrics where possible. **Consider including** information such as: tangible and intangible benefits; how benefits were assessed and measured; specific baselines and final metrics that demonstrate benefits were achieved. (Examples of types of benefits to consider are: Return on Investment (ROI), cost avoidance, risk avoidance, legal requirement/compliance, efficiency gains, and value to citizens)>